

**FIRSTNAME LASTNAME**

Assistant Professor  
Department of TUV

**Work Address:**

123 Engineering Building  
University at Buffalo  
Buffalo, New York 14260  
(716) 645-XXXX  
yourubit@buffalo.edu

**Home Address:**

987 Street Name  
City, State Zipcode

[Both work and home addresses **are required on CV for PRB, only**]

**EDUCATION** [Suggested to use reverse chronological order]

Ph.D., (field), (university), (month year)  
M.S., (field), (university), (month year)  
B.S., (field), (university), (month year)

[Junior faculty should list advisor(s) and title(s) of dissertation/thesis below each degree]

**PROFESSIONAL EXPERIENCE** [Suggested to use reverse chronological order]

**Associate Professor, Dept. of XYZ** Aug 2017 – present  
University at Buffalo, Buffalo, NY

**Assistant Professor, Dept. of XYZ** Aug 2011 – Aug 2017  
University at Buffalo, Buffalo, NY

**Postdoctoral Fellow, Dept. of ABC** Jan 2010 – Jul 2011  
National Laboratory of Somewhere, City, State

**HONORS AND AWARDS**

[Format: Title, Sponsoring Organization, Date]

SEAS Early Career Teacher of the Year, University at Buffalo, December 2016

**GRANTS AND CONTRACTS**

Summary of Research Funding:

[The summary table **is required** and should only include funded projects, not pending projects]

Funding Category	Total	Candidate's Share
External sources	\$1,234,567	\$599,678
Internal sources (do not include start-up)	\$456,789	\$246,000
Total Funded Research	\$1,691,356	\$856,678

[Required information: Proposal title, PI name, Co-PI names (if any), Dates of award, Funding Source/Organization, Amount (candidate's share)]

Current Funding

1. Title, PI: Name1, Co-PIs: Name2, Name3, 07/01/2017-06/30/2018, Funding Organization, \$80,000 (20% share).

Pending Funding

1. Title, PI: Name1, 07/01/202X-06/30/202X, Funding Organization, \$450,000 (100% share).

## PUBLICATIONS

[When possible, provide metrics like citations, h-index, i-index, Web of Science, Google Scholar, etc. Optional items can be linked to your on-line profiles]

Google Scholar: (link)

ORCID: [orcid.org/your-number](http://orcid.org/your-number) (link)

ResearcherID: your-number (link)

Scopus Author ID: your number (link)

Theses [Do NOT include section if it was provided under “Education”]

“title”, Doctoral thesis, University, Year.

“title”, Master of Science thesis, University, Year.

Books [optional]

Book Chapters [optional]

Refereed Journal Articles (\* denotes graduate student; + denotes undergraduate student) [these are YOUR advisees]

[It is required that citations include all authors, article title, journal name, volume, pages and year. It is required to use notation to delineate students; include postdocs if any. Other optional notation can be included, e.g., corresponding author, collaborator, etc. The citation format is the choice of the candidate.]

### *Published*

4. List all authors, Article Title, *Journal Name*, Accepted for publication January 2020.
3. Author 1\*, Author 2 +, Author 3 and Author 4, Article Title, *Journal Name*, Volume (Number), page range, year.
2. Author 1\* and Author 2, Article Title, *Journal Name*, Volume (Number), page range, 2017.
1. Author 1, Author 2, and Author 3, Article Title, *Journal Name*, Volume (Number), pages, 2016.

*In Review* [Do not include “in preparation”; only papers submitted and in review or revision]

2. List all authors, Article Title, *Journal Name*, Submitted to *Journal Name*, In Review, February 2020.
1. Author 1\*, Author 2 +, Author 3 and Author 4, Article Title, Submitted to *Journal Name*, In Second Review, January 2020.

Refereed Proceedings Articles (presenter name underlined; \* graduate student; + undergraduate students)  
[These can be articles accepted in conferences and/or workshops]

2. Author 1\*, Author 2+, and Author 3, Paper Title, *Conference Name*, Location, date.
1. Author 1\* and Author 2, Paper Title, *Conference Name*, Location, date.

Proceedings Articles (presenter name underlined; \* graduate student; + undergraduate students)

2. Author 1, Author 2\*, and Author 3, Paper Title, *Conference Name*, Location, date.

1. Author 1\* and Author 2, Paper Title, *Conference Name*, Location, date.

## TECHNICAL PRESENTATIONS

### Invited Talks

[Format: “Title”, Location, Date]

Title of my talk, Biosomething seminar series, University of Name, March 29, 2016

Abstracts and Other Conference Presentations (*presenter name underlined; \* graduate student; +undergraduate student*)

[These are conference presentations that **DO NOT** appear elsewhere in the CV.]

2. Author 1, Author 2\*, and Author 3, Presentation Title, *Conference Name*, Location, date.

1. Author 1\* and Author 2, Presentation Title, *Conference Name*, Location, date.

## POST-DOCTORAL RESEARCH ASSOCIATES

[Provide name, their highest degree and where it was earned, and dates of employment]

1. First Last (Engineering, University of JKL, PhD 2019), Postdoctoral Research Associate.  
Responsible for investigating .... August 2019-present.

## GRADUATE STUDENTS

[Provide name, degree, years in program, research title, and employment after graduation]

Dissertations/Theses Directed (as major professor unless otherwise indicated)

### *Ph.D. degrees*

1. Name1, PhD, August 2014-July 2017, “dissertation title”, working at Company Z.
2. Name2, PhD, August 2012-July 2015, 30% co-advised by Dr. Y, “dissertation title”, working at University ZZ.

### *M.S. degrees (theses/projects)*

1. Name3, MS, August 2014-July 2015, “thesis title”, working at Company Y.

### Dissertations/Theses in Progress

[For PhD students, indicate start date and expected conferral date]

1. Name6, PhD, August 2019-present, degree expected September 2024
2. Name5, MS, August 2019-present, degree expected September 2021
3. Name4, PhD, August 2018-present, degree expected September 2020

### Special Achievements of Graduate Students

Student name, Recipient of Blah blah blah fellowship, Fall 2019

### Dissertation/Thesis Committee Member [these are not your advisees]

1. Name 20, Dept of ABC, expected degree and conferral date
2. Name 21, Dept of AAB, MS degree expected December 2021
3. Name 22, Dept of ABC, PhD, June 2016
4. Name 23, Dept of EFG, University of Name, MS, December 2018 [not a UB student]

## PROFESSIONAL ACTIVITIES

[For any position, include the position title, the organization, and dates of service. These are examples of subsection titles that the candidate can change.]

### Leadership

#### *Professional Organizations*

Editor, *Journal QEW*, November 2017-present

### Other Service

#### *Journal and Conference Reviewer*

*Journal A*

*Journal B*

*Conference C*

#### *Proposal Reviewer*

DOE Basic Energy Sciences proposals (2019)

NSF Review Panel (2016)

### Membership in Professional and Honor Societies

American Society of OPQR, Member

Society of TUVW, Fellow

## UNIVERSITY SERVICE

[Required format: Role, Committee Name, Dates of Service]

### Department Committees

Member, Faculty Search Committee, September 2017-April 2018

### School Committees

Chair, Committee P, September 2019-December 2019

### University Committees

Member, Committee Q, January 2019-present

## OUTREACH ACTIVITIES

[Include the position title (if appropriate), the organization and/or activity name, and dates of service.]