

**EE 499 INDEPENDENT STUDY REQUEST FORM  
DEPARTMENT OF ELECTRICAL ENGINEERING  
UNIVERSITY AT BUFFALO**

Fill out the information below: (Please Print)

Name of Student: \_\_\_\_\_

Person No.: \_\_\_\_\_ - \_\_\_\_\_

Email Address \_\_\_\_\_

Number of Credit Hours Requested \_\_\_\_\_

Semester & Year \_\_\_\_\_

To the student:

Please attach a written study plan that describes the objective that you wish to accomplish in Independent Study. Address Items 1 to 5 and indicate by a check mark that each item is addressed. Use N/A - Not Applicable - when appropriate.

- 1) \_\_\_\_\_ Library research required
- 2) \_\_\_\_\_ Experimental facilities. What special experimental skills are necessary?
- 3) \_\_\_\_\_ Analytical work. Indicate your qualifications to do the analysis.
- 4) \_\_\_\_\_ Numerical analysis. Indicate your qualifications to do the computation.
- 5) \_\_\_\_\_ Time budget (must be supplied). Plan to include at least 40 hours of professional activity for each credit hour for which you are registered. e.g., the plan should show 120 hours for 3 credits.

Signatures Required:

I certify that I have read and will comply with the time requirement for Independent Study.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Student)

I agree to supervise:

\_\_\_\_\_  
(Printed Name of Faculty Supervisor)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Faculty Supervisor)

Approved: \_\_\_\_\_  
(Director of Undergraduate Studies)

\_\_\_\_\_  
(Date)

Submit signed form & written plan to EE Office for registration.

## The Written Independent Study Plan

Prepare a written study plan for the Instructor who will supervise the Independent Study. The written plan must be word processed and spell checked. Such written plan is typically one to three pages. Describe the following items. If they do not apply, just state N/A. Address each item by number.

- 1) Library research required, if any.
- 2) Experimental facilities. Are equipment and supplies in place, or to be available when the work is done? What special experimental skills are necessary, if any?
- 3) Analytical work expected to be performed. Indicate your qualifications to do the analysis.
- 4) Numerical analysis, if any, expected to be performed. Indicate your qualifications to do the computation.
- 5) Time budget (must be supplied). Plan to include at least 40 hours of professional activity for each credit hour for which you are registered. e.g., the plan should show 120 hours for 3 credits.

Discuss your written plan with your Instructor. The Instructor is the faculty member supervising your independent study. Have the Instructor show his or her approval, by signature.

Bring the form with written study plan to the Director of Undergraduate Studies for approval.

Return the EE 499 Request Form with approval signatures and the written study plan to EE Office for registration.

**YOU SHOULD COMPLETE & SUBMIT WELL BEFORE REGISTRATION PERIOD ENDS. IT IS ESSENTIAL TO HAVE THE WRITTEN APPROVAL OF THE INSTRUCTOR.**