University at Buffalo

Department of Computer Science and Engineering

School of Engineering and Applied Sciences

INTERNSHIP/CO-OP APPLICATION FORM

Please fill out the form, answering every question/category. Your form cannot be processed if you leave any of the questions/categories blank.

Submit the form:

- Undergraduate Students: Upload the application file and your internship offer letter from your sponsoring company as PDF files to the SEAS Force Registration Request Form with your CSE 496 force registration request. Your offer letter must include start and end dates, salary, tasks, and work location/company address. Do NOT email the form to the **Internship Coordinator** (he will approve your request through the force registration system).

Student Intern Information

Name: _____   Person #: _____

Email Address: _____

Semester & Year in which internship will be taken: _____

Course Registered for: CSE 496

Number of Credits requesting: _____ (Must consult with Internship Coordinator)

Internship Company Information

Company Name: _____

Company Address: _____

Internship Supervisor: _____

Supervisor Title: _____

Supervisor Phone Number or Email Address: _____

Internship Project Information

Start Date: _____   End Date: _____

Hours per Week: _____

Work Location: _____
(If different than company address)

General nature of work to be performed during internship (check all that apply):

Programming   Web Design   Data Base Management/Design

Other (please specify)

List specific tasks to be accomplished during the internship:

List the specific skills that you will use to accomplish internship duties (include languages, operating systems, graphics capabilities, and any other computer science skills/knowledge that you will be using during your internship):

Approved by: _____   _____
                         Intern's signature   Date