

## Application for Oral Qualifying Exam (OQE)

**Name of the PhD student:**

**Date:**

### Course work completion:

- CSE 501:
- 4 core area courses:
- Below two courses must belong to the same focus area. □
  - 6\*\* course (grade $\geq$  B+):
  - 6\*\* course (grade $\geq$  B) *or* a 7\*\* seminar (grade=S):□

### Description of item[s] in the student's portfolio:

### OQE committee members

Advisor: (name, signature, date)

Committee member 2: (name, signature, date)

Committee member 3: (as appointed by DGS)

Reading list attached

OQE date:

Director of graduate studies (DGS):

## Instructions

The PhD qualifying process must be completed within the first 6 semesters of graduate study, and verified by filing the "CSE PhD OQE Verification Form". MS to PhD transfer students must complete the PhD qualification process within the first 7 semesters of graduate study (including the time when you were in the M.S. program). ¶ Since every student has two chances to pass the Oral Qualifying Exam, it is recommended that a fresh PhD admit attempts the first OQE no later than the 5th semester, and an M.S. to PhD admit attempts to take the first OQE no later than the 6th semester of graduate study. If you already meet the course requirement, you should consider taking the OQE as soon as possible to get started on your research.

The student submits their portfolio to the DGS (at least 5 weeks before the oral presentation can potentially occur). Example content for student portfolio may include a survey, conference/journal paper, or a technical report + software.

Within 1 week of receiving the student's portfolio, DGS will assign the third committee member for OQE.

**At least 4 weeks before the OQE date**, the Committee should finalize the OQE reading list. It is the student's responsibility to ensure that this reading list is finalized in a timely fashion. **The finalized reading list should be attached to this "application for OQE" form before it is submitted to the DGS.**

*OQE reading list consists of a total of 3-6 papers assigned by all three committee members (each member can assign 1-2 papers). If 2-3 committee members agree, their joint contribution to reading list can be replaced by a PhD Thesis.*